

State Administrative Board
2004 Schedule of Deadlines and Meetings

Building Agenda Deadlines- Contact Deb Fenstermaker 373-7563
 DEQ Agenda Deadlines – Contact Tom Graf 335-3471
 DNR Agenda Deadlines – Contact Sally Rankin 335-3251
 MDOT Agenda Deadlines – Contact Kelly Villarreal 373-1527

| F&C Deadline for Submissions from Agencies to the Secretary of the State Administrative Board | Finance and Claims Committee Dates EOC Conference Room, 1 st Floor, Mason Building | Building Committee Property Services Conference Room, 1st Floor, Mason Bldg T&NR Committee SOS Executive Conference Room, 4th Floor, Treasury Bldg | State Administrative Board Dates Senate Appropriations Room, 3rd Floor, Capitol Building |
|---|---|---|--|
| CANCELLED | CANCELLED | CANCELLED | CANCELLED |
| Dec. 30 2003 | Jan. 13, 2004 | Jan. 14, 2004 | Jan. 20, 2004 |
| Jan. 13, 2004 | Jan. 27, 2004 Meetings start being held in EOC Conf. Rm., 1 st Fl. Mason for the remainder of the year | Jan. 28, 2004 | Feb. 3, 2004 |
| Jan. 27, 2004 | Feb. 10, 2004 | Feb. 11, 2004 | Feb. 17, 2004 |
| Feb. 10, 2004 | Feb. 24, 2004 | Feb. 25, 2004 | Mar. 2, 2004 |
| Feb. 24, 2004 | Mar. 09, 2004 | Mar. 10, 2004 | Mar. 16, 2004 |
| Mar. 16, 2004 | Mar. 30, 2004 | Mar. 31, 2004 | Apr. 6, 2004 |
| Mar. 30, 2004 | Apr. 13, 2004 | Apr. 14, 2004 | Apr. 20, 2004 |
| Apr. 13, 2004 | Apr. 27, 2004 | Apr. 28, 2004 | May 4, 2004 |
| Apr. 27, 2004 | May 11, 2004 | May 12, 2004 | May 18, 2004 |
| May 11, 2004 | May 25, 2004 | May 26, 2004 | Jun. 1, 2004 |
| May 25, 2004 | Jun. 08, 2004 | Jun. 9, 2004 | Jun. 15, 2004 |
| Jun. 15, 2004 | Jun. 29, 2004 | Jun. 30, 2004 | Jul. 6, 2004 |
| Jun. 29, 2004 | Jul. 13, 2004 | Jul. 14, 2004 | Jul. 20, 2004 |
| Jul. 13, 2004 | Jul. 27, 2004 | Jul. 28, 2004 | Aug. 3, 2004 |
| Jul. 27, 2004 | Aug. 10, 2004 | Aug. 11, 2004 | Aug. 17, 2004 |
| Aug. 17, 2004 | Aug. 31, 2004 | Sep. 1, 2004 | Sep. 7, 2004 |
| Aug. 31, 2004 | Sep. 14, 2004, 10:30 a.m. Senate Appropriations Room | | Special, Sep. 14, 2004 |
| | | Sep. 15, 2004 | Sep. 21, 2004 |
| Sep. 14, 2004 | Sep. 28, 2004 | Sep. 29, 2004 | Oct. 5, 2004 |
| Sep. 28, 2004 | Oct. 12, 2004 | Oct. 13, 2004 | Oct. 19, 2004 |
| Oct. 12, 2004 | Oct. 26, 2004 | Oct. 27, 2004 | Nov. 2, 2004 |
| Oct. 26, 2004 | Nov. 09, 2004 | Nov. 10, 2004 | Nov. 16, 2004 |
| Nov. 16, 2004 | Nov. 30, 2004 | Dec. 1, 2004 | Dec. 7, 2004 |
| Nov. 30, 2004 | Dec. 14, 2004 | Dec. 15, 2004 | Dec. 21, 2004 |

Meeting Locations and times:

The **Finance and Claims Committee** meets at 11 a.m. in the Bureau of Local Government Conference Room A on the 1st floor of the Treasury Building for 1/13/04 and then beginning 1/27/04 the room switches to the EOC Conference Room, in the southeast corner of the first floor of the Mason Building. Exception -- special F&C of 9/14/04 will be held in the Senate Appropriations Room at 10:30 a.m.

The **Building Committee** meets in the Office of Property Services Conference Room, 1st floor, Mason Building, Lansing at 11:00 a.m. on the Wednesday preceding the State Administrative Board meeting.

The **Transportation and Natural Resources Committee** meets in the Secretary of State's Executive Conference Room, fourth floor, Treasury Building, Lansing, at 3:30 p.m. on the Wednesday preceding the State Administrative Board meeting.

The **State Administrative Board** meets in the Senate Appropriations Room on the third floor of the Capitol Building, Lansing, Michigan at 11 a.m. on the first and third Tuesday of every month except the first meeting of every year is cancelled.

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